



Boys and Girls Club of East Scarborough

100 Galloway Road • Scarborough, ON • M1E 1W7
Tel: (416) 281-0262 • Fax: (416) 281-0458
www.esbgc.org

Part-time Group Leader (ages 6-14)

The Boys and Girls Club of East Scarborough is a not for profit organization, whose mission is to offer children and youth opportunities to develop the skills, knowledge and values they seek to become fulfilled individuals.

Hours: 3:00pm-6:00pm

Major Responsibilities:

- Create a safe environment for all members participating in our programs
- Be an active participant in the planning and implementation of programs
- Provide opportunities for children to be challenged physically, cognitively and emotionally in a positive supporting environment by using effective planning methods
- Responsible for recording daily program attendance
- Assist in the set up, delivery and clean up of program areas
- Actively participate in training sessions, planning sessions, workshops, staff meetings and program evaluations
- Develop and maintain a professional working relationship with co-workers, members, partners and the community
- Responsible for a group of up to 10 children for the after school program
- Plan and implement special events and specialty programs
- Actively participate in activities with children
- Depending on program needs, staff may be required to work at multiple locations
- Set up and clean up of program area as required
- Responsible for administrative duties as assigned
- Other duties as assigned

Key Qualifications:

- Pursuing a CYW, SSW, ECE, Recreation and Leisure or related diploma/certificate
- Hold a valid CPR/First Aid Certificate
- High Five Training is an asset
- Individuals who are enthusiastic, energetic with creative program planning skills
- Genuine interest in working with children between the ages of 6-14 years
- Strong leadership skills, programming skills, time management, and children/youth management skills
- Experience working or volunteering with children, youth and families (may be required to work with at risk youth)
- Demonstrate ability to work in a team environment
- Legally eligible to work in Canada
- Ability to work with minimal supervision

Job Code: gall6-14

Please submit resume to

100 Galloway Road, Scarborough, ON, M1E 1W7
Fax 416-281- 0458 E-mail hr@esbgc.org

Thank you for your interest. Only applicants selected for an interview will be contacted; The Boys and Girls Club of East Scarborough is committed to the principles of employment equity and encourages applicants from all Human Rights protected groups.